

Agenda
Yutan City Council
Thursday, April 30th, 2026
5:30 P.M. – Yutan City Hall

The mayor and city council reserve the right to enter into a closed session per Section 84-1410 of Nebraska State law. The sequencing of agenda items is provided as a courtesy; the mayor and city council reserve the right to address each item in any sequence they see fit.

5:30 Meeting to Order

Statement from the Mayor Regarding the Posted Location of Open Meetings Act
Statement from the Mayor Regarding the Meeting Code of Conduct
Roll Call
Pledge of Allegiance

1) Open Discussion from the Public

a. Those wishing to speak on agenda items or other items relating to city business, not on the agenda may speak at this time only. Speakers must sign in with the Clerk or Administrator prior to the commencement of the meeting. Each speaker will be limited to three minutes. No action will be taken on these discussion items at this time.

2) Action Item

a. Acceptance of Resolution 2026-2-Library-The Posting of Interim Library Director
b. Appointment of a new Library Board Member
c. Acceptance of ARCS-LLC bid of \$7,642.50 for Security Updates and Technology Integration at new Police Department.

Meeting Adjourned

NEXT MEETING DATE –
Library Board Meeting: May 4th, 2026, 6:30 P.M.
Planning Commission Meeting, Tuesday, May 12th, 2026, 7:00 P.M.
City Council Meeting, Tuesday, May 19th, 2026, 7:00 P.M.

Anyone desiring to speak before the mayor and city council should contact the city clerk by the Monday preceding the city council meeting by 4:00 p.m. Anyone desiring to speak on any item on the agenda is invited to do so but should limit himself/herself to 3 minutes. After being recognized by the mayor, give your name and address for the record. Anyone desiring to speak for a longer period of time should make arrangements with the city clerk prior to the meeting. All speakers shall address the mayor and city council only. Anyone attending the meeting that may require auxiliary aid or service should contact the city clerk in advance.

Memorandum

TO: City Council Members

FROM: Brandy Bolter, City of Yutan

DATE: April 29, 2026

RE: Resolution 2026-2 – Interim Library Director Appointment and Terms

Executive Summary Following a vacancy in the Library Director position, the Board of Library Trustees has established the temporary role of Interim Library Director. This resolution defines the terms of employment and compensation for the position, which is now submitted to the City Council for formal review and supervision in accordance with city governance standards.

Position Details & Compensation:

- **Classification:** The role is a temporary, part-time position.
- **Wages:** The Interim Director will be compensated at a rate of **\$23–27 per hour**.
- **Benefits:** As this is a temporary appointment, the individual is **not eligible** for city-provided benefits, including health insurance, paid time off (PTO), or retirement matching (457B).
- **Duration:** The appointment is at the pleasure of the Board and will conclude once a permanent Director is hired.

Core Responsibilities:

The Interim Director is tasked with the daily management of the library, adhering to Board-set policies, and providing necessary financial and administrative reports to the Board of Trustees.

Recommendation The creation of this interim position is vital to maintaining administrative stability and library efficiency during the recruitment process. The Board of Library Trustees has authorized the recruitment process and requests the Council's oversight of these employment terms.

RESOLUTION NO. 2026-2 - Library

A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF YUTAN, NEBRASKA, ESTABLISHING THE POSITION OF INTERIM LIBRARY DIRECTOR, DEFINING THE TERMS OF EMPLOYMENT, AND AUTHORIZING THE RECRUITMENT PROCESS.

WHEREAS, the Board of Library Trustees has the legal authority to appoint a librarian and any other necessary employees and holds supervisory authority over all library staff; and

WHEREAS, a vacancy in the position of Library Director necessitates the creation of a temporary interim position to ensure the continued management, operation, and efficiency of the library; and

WHEREAS, the Board of Library Trustees sets policy while the Library Director handles the daily management of the library; and

WHEREAS, all actions of the Board, including the creation of positions and compensation levels, are subject to the review and supervision of the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF YUTAN, NEBRASKA:

Section 1. Creation of Interim Position.

The Board of Library Trustees hereby establishes the temporary position of Interim Library Director. This position is created to provide administrative stability during the search for a permanent Director.

Section 2. Nature of Employment.

The Interim Library Director shall be classified as a temporary, part-time employee. The duration of this appointment shall be at the pleasure of the Board and shall conclude upon the appointment of a permanent Director or at such time as the Board deems necessary.

Section 3. Compensation and Benefits.

- **Wages:** The Interim Library Director shall be compensated at a rate of \$ 23.27 per hour.
- **Benefits:** As a temporary position, the Interim Library Director is **not eligible** for city-provided benefits, including but not limited to health insurance, life insurance, disability insurance, paid time off (PTO), sick leave, paid holidays, or retirement matching (457B).

Section 4. Duties and Administrative Standards.

The Interim Director shall handle the daily management of the Library in accordance with Board-set policies and shall provide all necessary financial documentation and administrative reports as requested by the Board.

Section 5. Review and Supervision.

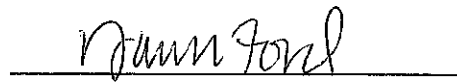
In accordance with city governance standards, this resolution and the terms of employment contained herein shall be submitted to the Yutan City Council for formal review and supervision.

PASSED AND ADOPTED this 26 day of April, 2026.



President, Board of Library Trustees

ATTEST:



Secretary, Board of Library Trustees

Memorandum

TO: City Council Members

FROM: Brandy Bolter, City of Yutan

DATE: April 29, 2026

RE: Review of Candidates for Library Board Appointment

Executive Summary The City has received two applications for the open position on the Library Board. Both candidates are residents of Yutan and have demonstrated a commitment to community involvement. Their backgrounds offer a choice between direct professional library experience and established municipal board experience.

Applicant Summaries

1. Maleah Johnson * **Residency:** Resident of Yutan for 7.5 years.

- **Professional Background:** Currently employed as a Librarian Assistant at Yutan Public Schools.
- **Education:** Holds a Bachelor's Degree.
- **Relevant Experience:** Ms. Johnson has three years of experience working in the high school library.
- **Statement of Interest:** She expresses a desire to utilize her professional experience to help make the public library a welcoming, easy-to-navigate space and is particularly interested in finding ways to engage youth in reading.

2. Justin Barney * **Residency:** Resident of Yutan for 6 years.

- **Professional Background:** Sales Manager at Baxter Subaru.
- **Relevant Experience:** Mr. Barney has prior experience in city governance, having previously held a seat on the Park Board.
- **Community Involvement:** He has been active in local volunteer efforts, including Yutan clean-up days and "Pumpkins in the Park".

Recommendation Both candidates meet the initial requirements for board service. Council may wish to consider whether the board currently has a greater need for professional library expertise or general municipal board experience. These applications are submitted for your formal review and appointment.



City of Yutan Board and Commission Expression of Interest Form

Instructions:

1. Please print legibly in black ink or type, if possible.
2. Please do not write on the back of this form; attach another sheet of paper if needed.
3. Return the completed form to the Yutan City Office by mail (P.O. Box 215, Yutan, NE 68073), by email (bbolter@cityofyutan.com), or in person (112 Vine Street).

Please note that all information provided by you on this form is subject to Nebraska Open Public Record Statutes, meaning it can be requested by members of the public and can be discussed in public meetings.

Please indicate which of the following boards and commissions meet your interest:

- | | |
|--|---|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Parks and Recreation Committee | <input checked="" type="checkbox"/> Library Board |
| <input type="checkbox"/> Community Redevelopment Authority | <input type="checkbox"/> Planning Commission |

Name: Maleah Johnson

Home Address: 205 Itan Dr, Yutan

Email Address: mjohnsonmwf@gmail.com

Phone Number: (402)690-3878

Total Number of Years You Have Lived in Yutan: 7.5

Occupation: Librarian Assistant Employer: Yutan Public Schools

Highest Level of Education Completed: Bachelor's Degree

Prior Appointed or Elected Offices Held (if any): _____

Present/Past Community Volunteer Activities: _____

Reasons for Your Desire to Serve on this Board/Commission (specific interests, experience, and/or qualifications that would make you an effective board/commission member): I am an avid reader and have

worked at the High School library for 3 years. I enjoy finding fun ways to get kids engaged in reading and talking about books. I feel

as though I could be a good asset in helping make our public library an easy to navigate, welcoming place for all ages.

For City Use Only:

Appointed to: _____ Date: _____



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|--|---|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Parks and Recreation Committee | <input checked="" type="checkbox"/> Library Board |
| <input type="checkbox"/> Community Redevelopment Authority | <input type="checkbox"/> Planning Commission |

Name: Justin Barney

Home Address: 510 E Vine St

Email Address: _____

Phone Number: 402-779-1221

Total Number of Years You Have Lived in Yutan: 6

Occupation: Sales Manager Employer: Baxter Subaru

Highest Level of Education Completed: _____

Prior Appointed or Elected Offices Held (if any): Held a seat on the Park Board

Present/Past Community Volunteer Activities: Yutan clean up days. Pumpkins in the Park.

Reasons for Your Desire to Serve on this Board/Commission (specific interests, experience, and/or qualifications that would make you an effective board/commission member): _____

For City Use Only:

Appointed to: _____ Date: _____

Memorandum

TO: City Council Members

FROM: Brandy Bolter, City of Yutan

DATE: April 29, 2026

RE: Police Building Technology and Security Upgrades (Estimate #1894)

Executive Summary: This memo requests approval for a comprehensive technology installation at the Police Building by AR Custom Solutions (ARCS-LLC). The project encompasses surveillance, network infrastructure, and physical access control for a total estimated cost of \$7,642.50.

Project Breakdown:

- **Surveillance Systems:** \$2,672.50
- **Network Infrastructure:** \$2,495.00
- **Access Control:** \$2,475.00

Recommendation: The proposed solution provides a "turn-key" installation including labor and hardware. Note that the estimate includes a disclaimer that final costs for taxes, shipping, and potential labor adjustments (capped at 20% of the labor estimate) will be applied to the final invoice.

ESTIMATE

ARCS-LLC
763 Co Rd S
Yutan, NE 68073

office@arcsllc.net
+1 (402) 503-9030
http://www.arcsllc.net

AR Custom Solutions

Residential / Commercial Technology Solutions



AR Property Services

ARCS-LLC

Bill to

Brandy Bolter
City of Yutan
112 Vine St
Yutan, NE 68073

Ship to

Brandy Bolter
City of Yutan
112 Vine St
Yutan, NE 68073

Estimate details

Estimate no.: 1894
Estimate date: 04/27/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Installation Service	Installation Service - Police Building Surveillance Includes 2ea interior cameras, 3ea exterior cameras and 1ea intersection camera. Additional custom configuration for interrogation "switch" for one interior camera. 4TB HDD Storage Labor	1	\$2,672.50	\$2,672.50
2.		Installation Service	Installation Service - Police Building Network Includes Gateway router/firewall with advanced firewall subscription and VPN to City network. Rack mount cabinet, wiring, UPS and wireless access point. Labor	1	\$2,495.00	\$2,495.00
3.		Installation Service	Installation Service - Police Building Access Control Includes Main storefront door hardware deadlatch, strike, release paddle, controller and reader with intercom and camera. Includes 20ea key fobs and PIN access Labor 1555	1	\$2,475.00	\$2,475.00
4.		Notice/Important Message	Integration requires dedicated internet from Rise Broadband for connection.	1	\$0.00	\$0.00

5.	Estimate Project Disclaimer	<p>Estimate details listed are made in good faith based on the requested services to be provided, current available pricing at time of preparation, known installation methods and access to complete installation. Additional fees for expedited and freight shipping, restocking fees and taxes are not listed on the Estimate, however will appear on the final invoice. Labor hours are based on known installation methods and access to complete installation from what is visible during the project walkthrough. Additional labor costs will be discussed as needed, however will not exceed 20% of total labor estimate.</p>	1	\$0.00	\$0.00
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Total	\$7,642.50
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Accepted date

Accepted by